



Institute of Hotel Management, Catering Technology and Applied Nutrition

Veer Savarkar Marg, Dadar (W), Mumbai-400 028. India.
Phone: 022-24457241/42, 2445 9154 Fax: 022-24449779
Email: director@ihmctan.edu / admin@ihmctan.edu

E-TENDER NOTICE

NIT No: IHM/e-Tender/Pest Control/Mumbai/13/2022-23

Dated: 29/03/2022

Online tender, (Two Bid System- Technical and Financial) are invited from reputed manufactures/suppliers for **Pest Control period from May 2022 to April 2023** at Institute of Hotel Management, Catering Technology and Applied Nutrition Veer Savarkar Marg, Dadar (W). Mumbai-400028.

Note: Only EMD and Tender fee to be submitted to the cashier in offline mode, rest all the documents to be submitted strictly online mode.

| Sr. No | Name of work | P.AC. | EMD | Time for start the supply after receiving purchase order | Cost of tender Document | |
|--------|---|-------|---|--|---|-----------------------|
| | | | | | Tender Cost | Online Processing fee |
| 1 | Annual Pest Control services at Institute of Hotel Management, Catering Technology and Applied Nutrition at IHM Mumbai. | NA | Rs. 4,000/- payable through DD/Bankers cheque as per the tender document. | 1 week | Rs. 100/- payable through DD/Bankers cheque as per the tender document. | AS PER TENDER WIZARD |

1. The Tenderers intending to participate in this Tender are required to get enrolled on the portal www.tenderwizard.com/IHM Enrolment on the above mentioned Portal is mandatory.

2. The tenderers have to digitally sign their bids before submitting the bids hashes online thus the tenderers are advised to obtain Digital Certificates. The Bidders may contact **Mr. Krupesh Kulkarni (8800907637) & Mr. Mayank Singh (800115628)** for obtaining Class - III Digital Signature Certificates and get registration.

3. Tender documents are also available in our website www.ihmctan.edu but for participation purpose you have to through www.tenderwizard.com/IHM website.

4. The tenders are required to upload on e-tendering portal: www.tenderwizard.com/IHM as per dates Indicated in Key Dates.

5. **Tender cost and processing fee are non-refundable.**

6. Submit EMD, of **Rs. 4,000/-** in the form of Demand draft drawn from any Nationalized Bank in favor of **Institute of Hotel Management, Catering Technology and Applied Nutrition, Mumbai** payable at Mumbai. **For successful bidder the EMD will be retained of the Security Deposit and will be returned after the completion of contract period. The security deposit will be 3% of the total contract value.**

7. Tenderer which qualifies the Technical bid will only be considered for opening of Financial Bid, rest of the financial bid will be rejected. **Institute of Hotel Management, Catering Technology and Applied Nutrition** reserve the right to reject any or all the Tenders received without assigning any reason(s) thereof.

Sd/-
PRINCIPAL I/C
Institute of Hotel Management
Catering Technology and Applied
Nutrition, Mumbai.

Technical Document

Kindly upload scan copies of the below mentioned documents under Technical Qualification.

| Online Tender Schedule: | | |
|--------------------------------|---|-----------------------------|
| S. No | Stages Name | Start Date and Time |
| 1 | Start of downloading of tender document | 29/03/2022 03.00 HRS |
| 2 | Closure of downloading of tender document | 16/04/2022 16:00 HRS |
| 3 | Last date and time of online submission of Bid. | 17/04/2022 18:00 HRS |
| 4 | Last Date of EMD, Tender Fee submission Online/ Offline Mode to Cashier | 18/04/2022 17:00 HRS |
| 5 | TENDER OPENING Technical | 19/04/2022 11.00 HRS |
| 6 | TENDER OPENING Financial | 22/04/2022 11.00 HRS |
| 7 | Minimum Validity of Tender offer/bids | 180 Days |

Note: - Only online submission of tender is mandatory.

Procedure for submission of E-tender by bidder:

Interested bidders who wish to participate should visit website www.tenderwizard.com/IHM which is the ONLY website for bidding their offer. Further, the procedure is as follows:

1. Register your company in website www.tenderwizard.com/IHM for obtaining a Login ID and Password.
2. Using the login ID, password and digital signature, enter the tender portal to download the tender document.
3. Pay EMD through DD and upload the scan copy in website.
4. Attach supporting documents first in "Document Library". Then attach them by selecting in particular tender.
5. Submit the tender. You will receive a system generated "Acknowledgement Copy" of tender submission.
6. Bidder can change quoted rates any time before of closing date & time.

Bidder must submit the offer before the online closing date & time. The website will automatically stop accepting the offer after online closing date and time.

e-Tendering Helpline no: 011-49424365 **For Support: For e-tendering queries kindly contact Mr. Krupesh Kulkarni (twhelpdesk701@gmail.com) Mob- 8800907637, Mr. Mayank Thakur (twhelpdesk605@gmail.com) Mob- 800115628**

sd/-
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**INSTITUTE OF HOTEL MANAGEMENT
CATERING TECHNOLOGY & APPLIED NUTRITION**

Veer Savarkar Marg, Dadar West, Mumbai 400 028

E-TENDER NOTICE

SEALED tenders are invited for the supply of the following items on a rate contract basis, for the period 1 MAY 2022 to 31 APRIL 2023.

The tender is subject to the following terms and conditions:

1. Each tenderer will have to pay Earnest Money Deposit in DD. **DD SHOULD BE SUBMITTED SEPARATELY AND SHOULD NOT BE SEALED TOGETHER WITH THE TENDER FORM.** Earnest Money Deposit will be forfeited in case after the acceptance of tender, the tenderer does not furnish the requisite security deposit and execute the agreement.
2. Well known Branded products will be given preference. Past experience in supplying to reputed organizations is necessary.
3. The Institute reserves the right to reject any or all the tenders without assigning any reasons whatsoever and no representation shall be entertained on this account.
4. All rates will be inclusive of taxes and delivery charges. All items will be supplied at the Institute premises.
5. Each tender will be accepted subject to the existing tax laws prevalent in the State of Maharashtra and must state his registration number of taxes.
6. The technical bids will be opened on **19/04/2022 at 11.00 a.m.**
7. Detailed tender form our website www.ihmctan.edu. **Tender forms can be downloaded from the website.**
8. **The Financial bids** needs to be submitted online on www.tenderwizard.com/IHM , **no hard copy needs to be submitted.**

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GENERAL TERMS AND CONDITIONS

1. On an average two to three rooms to be taken for heavy pest Control per day. Thus all rooms to be treated in a month.
2. One resident person will report for six days a week 24 x 7 support in a day i.e. physically present in the campus, to cover the said areas in Co-ordination with Administrative department.
3. Quote lump sum charges for the said services per month.
4. All pesticides and Rodenticides used are to be of approved quality, safe and best.
5. The following needs to be uploaded online- Xerox copy of the PAN CARD, SERVICE TAX REGISTRATION CERTIFICATE, COMMERCIAL LICENSE FOR PEST CONTROL.
6. The tenderers are advised to inspect and examine the site, its surrounding and nature of work involved and to satisfy themselves before submitting their tender as to the nature and quantity of work and in general shall themselves obtain all necessary information as to risks contingency and other circumstances which may influence or affect their tender. The tenderer shall be deemed to have full knowledge of the work whether the tenderer inspect it or not and no extra charges shall be allowed.
7. Submission of a tender implies that he / she had read this notice and documents and has made himself / herself aware of the scope and satisfactory conditions of the work to be done and of local conditions of the work to be done and of local conditions and other factors for the execution of work.
8. A tenderer should quote in figures as in words in which rate tendered inclusive of all taxes, chemicals etc. A tenderer shall submit the tender which satisfies each and every condition laid down in the notice, failing which the tender will be liable to be rejected without assigning any reason thereof.
9. This Institute do not bind themselves to accept the lowest or to give any reason for their decision. In case of any deviation of terms and conditions or not undertaking the pest control works the security deposit will be forfeited and in case of absent of the worker/services proportionate deduction will be made from the monthly bill.
10. This Tender Notice shall be the part of the contract documents.
11. The validity of the quotations shall be up to 180 days from the date of opening of the tender.
12. Though the contract is for one year, after issue of the work order, the payment shall be made monthly on production of the bill along with service certificate duly signed by the authorized officer of the department/caretaker.

13. Request for enhancement of contract rate per month during the contract period will not be considered at any cost.
14. In case, the services are not satisfactory, the management has the right to terminate the services with immediate effect without assigning any reason.
16. The tender should be a sealed one.
17. The tenderer should not accompany or follow any request for negotiation from tenderers.
18. The successful tenderer shall have to enter into an AGREEMENT at their own Cost.
19. The tenders received late are liable to be rejected.
20. The intending firm should have been registered as a shop and commercial establishment or should have
21. The intending firm should have sufficient experience in relevant field.
22. Child Labour should not be engaged.
23. If any discrepancies/legal problem/ accident occurred during the services the undersigned will not be responsible and if any damage to the Institute's property causes by the tenderer will be recovered from the bill and security Deposit.
24. The tenderer should have valid commercial pest control license.
25. Any paper related to tender should be provided as and when required by the Institute.
26. Tenders are required to stat supply within one week from date if order received by them.
27. The tender who are having registered shop needs to participate in the tender only. Traders need not participate in the tender.
- 28. Security deposit will be 3% of quoted value of tender.**

Following Documents must be uploaded along with Technical Bid otherwise the tender shall be summarily rejected.

CHECK LIST:

- 1. Previous Experience in the same trade (Copy of work order/Purchase order)**
- 2. Self-attested copy of last year Income Tax Return.**
- 3. Self-attested copy of PAN card.**
- 4. EMD fee of Rs. 4,000/- (DD/BANKERCHEQUE/Online mode).**
- 5. Self-attested copy of MSME Certificate (if applicable)**
- 6. GST registration No. (if applicable)**
- 7. Technical Specification and Tender terms and conditions –All pages duly signed and stamped and Annexure-A and Annexure-B**

IHM, Mumbai reserves the right to ask for additional documents/clarificatory documents which are not post-dated to the opening at the technical bid.

I/we have read and understood various forms and documents and am/are submitting tender complete in all respects. I/we agree to the terms & conditions as detailed in the tender documents.

Thanking You

Yours Sincerely

Signature, Name and designation (Stamp)