

Revised -Guidelines for fresh admitted students in Diploma programs 2024-2025

A) Payment of fees

Fees for Diploma Program to be paid through payment modes available on the Institute website. (Fee structure enclosed- https://www.ihmctan.edu/Counselling_Notices.html)

B) On Physical reporting

It is mandatory to carry the following documents at the time of physical reporting
(01/08/2024 and 02/08/2024)

- 1) Application Form
- 2) 10th Marksheet (original + photocopy)
- 3) 12th Marksheet (original + photocopy)
- 4) Fee receipt
- 5) Category Certificate (if applicable)
- 6) Medical fitness certificate issued by MBBS doctor
- 7) Leaving / Transfer Certificate
- 8) Anti-ragging affidavit (Rs.10/- Non-Judicial stamp paper for student and parent)
- 9) Passport Size Photograph (10 nos- in formals)
- 10) Complete student registration vide google form (<https://forms.gle/xRmEGTvqCB9HBC5J8>)_available on the institute website.

C) Details of Toolkit (for Diploma Food Production and Bakery)

- 1) Details of specification available on the Institute website.
- 2) Toolkit to be purchased directly by student.
- 3) Limited nos are available in the Institute @ Rs.1500/-

D) Details on Induction program and Commencement of classes.

- 1) Induction program will be held on 05/08/2024 at Swatantriya Veer Savarkar Sabhagruha, Shivaji Park Dadar (west) from 09.00 am to 05.00 pm. One parent allowed with each student.
- 2) Dress Code will be formals or uniform for students.
- 3) There will be live streaming on social media.
- 4) Induction program is mandatory for students.

E) Details on the following shall be updated shortly.

- Uniform
- Groupings
- Timetable

For any further queries please contact on Email id – info@ihmctan.edu